



Summer of Impact 2024 GNR Internship - WIC

Role: WIC Clinic Support Worker

Purpose of the summer internship: To help develop a strong workforce in the community through a paid internship for one Summer of Impact student from Central Gwinnett HS or Discovery HS. Intern will spend time at our Lawrenceville Health Center and District Health Office.

Internship Description: The GNR WIC Program is seeking a 2024 summer intern with a desire to learn and grow in knowledge and understanding of Public Health, specifically the WIC program. Intern will work within a multidisciplinary team of clinical and nonclinical professionals, working collaboratively to meet the Public Health needs of the community. Intern will work in the clinic and administrative office setting, assisting clients and staff.

An internship with the GNR WIC Program will help students develop:

- Customer service skills
- Community navigation skills
- Medical office operations skills
- Reception skills
- Interpretation skills

Interns will be expected to assist with clinic operations including:

- Checking in patients
- Escorting patients and their families
- Assisting patients with paperwork
- Providing interpretation (if bilingual)
- Answering phones
- Supporting community outreach events, including the Farmer's Markets & Mobile team
- Other duties as assigned to meet the organizational needs

Requirements

- Excellent customer service skills
- Bilingual (Spanish preferred)
- Willingness to serve in different ways that meet the needs of the community
- Participate in all Summer of Impact Events/Meetings
- Able to work during regular clinic hours (M – F 8am – 5pm)